



BEERE ELECTRICAL SERVICES LIMITED

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Quality Statement



Produced with the assistance of Lynch Safety Services Ltd

QUALITY POLICY STATEMENT

The management and personnel of Beere Electrical Services Limited are committed to providing excellence in all its activities and operations in the area of Quality management by continually improving client service, human resource management and company operations.

Total customer satisfaction, the company's primary objective, is achieved by recognising, understanding and evaluating customer needs and trying to exceed them. Our ultimate aim is to ensure that projects are delivered in accordance with the customer's requirements, programme and within budget.

Mr Rob Beere is committed to the efficient operation and continual improvement of quality performance. To this end quality objectives are set and measured to facilitate effective and efficient review.

Development and training of employees is a top priority. Human Resource Management is based on the principles of close training and supervision, excellent communication skills for all personnel and high personnel satisfaction.

Mr Rob Beere will provide adequate resources and training needed to continually improve the effectiveness of quality management.

Beere Electrical Services Limited will assess the performance of contractors and suppliers and only purchase products and services that are fit for purpose and from suppliers that are listed on our approved suppliers register.

In fulfilling the above quality goals Mr Rob Beere recognises the importance of its suppliers and will work with them to improve the quality of their services.

Each employee will be made aware of the importance and contents of this quality statement and be encouraged to contribute to the success of the quality management system. The Company's goals and commitment in working in accordance with all electrical and other legislation and towards achieving our quality goals will secure a prosperous future and set a unique standard for others to follow.

This policy is available to all interested parties upon request.

Signed:



Rob Beere
Managing Director
Beere Electrical Services Limited

Dated: December 2025

QUALITY POLICY

The following is the formal Quality Policy of Beere Electrical Services Limited, reviewed regularly to ensure it remains relevant and appropriate to our products, services, and operations. Beere Electrical Services Limited is committed to:

1. Compliance with Legislation, Standards, and Project Requirements

- Beere Electrical Services Limited recognises and accepts our responsibilities under the Building Safety Act 2022, Building Regulations, and all applicable statutory, regulatory and contractual obligations.
- Ensuring all projects comply with relevant industry codes, guidance, and client-specific requirements.
- Monitoring subcontractor compliance with all legal and industry standards, with project-specific evidence recorded.

2. Customer Satisfaction and Project-Specific Quality

- Delivering high-quality services and products tailored to each project, meeting or exceeding client expectations.
- Implementing project-specific method statements, inspection plans, and supervision requirements.
- Recording and tracking client feedback and approvals for each project phase.

3. Competence, Training, and Supervision

- Maintaining a project-specific skills and supervision matrix identifying roles, supervision levels, and accountability for each task.
- Assigning named supervisors and project managers accountable for compliance, quality, and safety at the project level.
- Providing structured daily briefings, toolbox talks, and formal instructions for all staff and subcontractors.
- Assessing the training and competence of employees and sub-contractors to ensure that they have the necessary training, skills, experience, competence and behavioural capabilities to undertake the works and that Supervisors are competent to provide appropriate supervision, instruction and information to the workforce.

4. Health, Safety, Environmental, and Sustainability Integration

- Ensuring quality processes align with Health, Safety, Environmental, and Sustainability requirements, including project-specific compliance where applicable.
- Monitoring subcontractor compliance through project-specific inspections and audits.

5. Project-Specific Process Control, Monitoring, and Documentation

- Implementing formal procedures for inspections, commissioning, certification, risk assessments, method statements, and work supervision for each project.
- Undertaking regular inspections and producing written reports, ensuring that all identified actions are assigned and closed out by contractors in a timely manner.
- All of our projects are subject to regular inspections and quality checks. These will be undertaken by competent employees at intervals set out at the commencement of the project.

All sites are subject to key inspection areas such as:

- Health and Safety
- Fire Safety
- Environmental Safety
- Welfare and First Aid
- Information, Instruction and Training
- Compliance Documentation and Record Keeping
- Ensuring that suitable and sufficient risk assessments and method statements are prepared for all works, that these are effectively communicated and understood by the workforce, and that Supervisors actively monitor activities to ensure that the workforce is complying with the agreed safe systems of work.
- Tracking quality objectives, performance metrics, and corrective actions for each project.

- Recording approvals and responses to queries from clients, supervisors, and subcontractors to ensure traceability.

Commitment

Through consistent inspection and monitoring, Beere Electrical Services Ltd ensures that all works are executed safely, efficiently, and to the highest quality standards, while maintaining compliance with relevant legislation, client requirements, and internal procedures.

6. Ethics and Continuous Improvement

- Promoting ethical business practices, anti-bribery measures, equal opportunities, and workforce engagement on all projects.
- Capturing lessons learned, client feedback, and audit findings to continually improve project delivery.

7. Communication, Accessibility, and Lines of Reporting

- Ensuring the Quality Policy and all project-specific procedures are communicated to all employees, contractors, and stakeholders.
- Displaying the latest policy at Head Office.
- Defining clear lines of communication and escalation for each project: supervisors report to project managers, project managers report to the Quality Manager, and critical issues are escalated to top management.
- Ensuring all staff and subcontractors understand their responsibilities under the Building Safety Act, Building Regulations, and other legislation and procedural guidance.

8. Procurement of Equipment, Products, and Materials

We will ensure that suitable and sustainable materials are sourced. We will ensure that potentially unsafe materials are never used.

In line with our Environmental management system we shall endeavour to source environmentally friendly materials for all of our works. Employees and contractors will be provided with information, instruction and training on the materials in use.

All materials are purchased from Approved Suppliers who can provide the relevant certification of conformity to ensure all products reach the required standards.

When purchasing equipment, products, materials, supplies, and PPE, we will ensure that decisions are based not only on cost and quality but also on the suitability of the item for its intended purpose. All purchases must comply with the relevant legal and industry requirements, including:

- Construction Products Regulations (with CE Marking or UK Conformity Assessed [UKCA] marking, as applicable),
- Relevant British Standards, and
- Any other applicable statutory or regulatory obligations.

This approach ensures that all procured items are safe, fit for purpose, and meet the highest standards of quality and compliance.

When buying or specifying products or systems for our projects, we document and categorise all materials to be used on the project to ensure our buyer is aware of what is required or will be used. We have an established list of materials that are in use for all our works. Some examples of the products categories are:

- Equipment (tools, plant)
- Systems (Microsoft Office)
- Chemicals (substances)
- Materials (Construction Products)

Within these groups, there are product specifications that are relevant. All our products are purchased from well established companies who can provide the relevant documents to ensure all products conform to the required standards. All products are checked on receipt.

For example:

- For electrical products, including our computers and printers, we ensure that these have the UKCA or CE Mark;
- For paper products, including printer paper, we ensure these are sourced from environmentally friendly suppliers, who source materials from FSC certified forests;
- For plastic products, we ensure that all products are recyclable;
- For PPE, we ensure that these have the relevant British Standard;
- When we need new software, we use companies that are ISO 27001 certified to ensure high standards of security.

9. Communication

Site Management will communicate with the Principal Contractor/Client to report any breaches to relevant requirements or any concerns with works adhering to relevant requirements (e.g. defective building work or systems, the use of non-compliant products, incomplete compartmentation, inadequate general fire precautions etc.) This will be controlled by way of Non-Conformance. All of our employees and contractors will be empowered to disclose any concerns or issues to Site Management with confidence.

Site Management will hold daily site briefings with and all contractors working on projects. Beere Electrical Services Limited will relay details of the days works, requirements or new hazards to the workforce on a daily basis, this will be recorded by way of a Daily Briefing Sheet that will be signed by all attendees.

10. Continuous Improvement

Top management are fully committed to the Quality Management System. Compliance with this policy, associated manuals, procedures, and operational systems is mandatory for all staff, contractors, and consultants working on behalf of Beere Electrical Services Limited. Project-specific quality records, checks, commission certificates, guarantees, queries and approvals are maintained to provide evidence of compliance, accountability, and continuous improvement.